



COMMITTEE	FAN ADVISORY BOARD
REPORT TITLE	FAB CONSTITUTION
DATE	26TH OCTOBER 2024
AUTHOR	TONY SMITH

LINCOLN CITY FC FAN ADVISORY BOARD (FAB) CONSTITUTION

STRUCTURE

- Consist of up to 12 members with new members appointed according to a democratic & inclusive process whilst ensuring the appointment of suitable candidates who will add value & represent the broad nature of our fanbase.
- Members are expected to attend all scheduled meetings to ensure that FAB functions effectively. Apologies for non-attendance & any agenda items should be passed to the Chair in advance of the meeting & recorded within the minutes.
- Any member who does not attend three consecutive meetings or is regularly absent may be requested to leave the group subject to a vote by the remaining members being passed by a two thirds majority.
- A quorum of two thirds of FAB members will be required for meetings to take place. All board members not present to be consulted outside of the meeting & their vote obtained by the Chair.
- All decisions made by FAB members require a two thirds majority of those members available to vote.
- Chair & Vice Chair to be selected annually by FAB members.
- Have a reserved seat for a representative from the Red Imps Community Trust/holder of the Golden Share & sufficient agreed representation for the Lincoln City Women's Team & their fanbase.
- FAB to comprise of a mix of independent fans & representatives from key supporter groups (including future new organisations as relevant) ensuring a high standard of representation of the club's broad & diverse fanbase at all times.
- Members are subject to retirement by rotation ensuring that there is regular turnover of members whilst ensuring that there are a number of experienced members on the FAB at any given time therefore at least three members will retire every three years.
- All FAB members will sign a confidentiality agreement with the club
- The FAB will aim to meet at least quarterly but ideally six times a year with club representatives including the CEO & a senior Club Board member to discuss & share views on off -field/business including financial matters as well as meeting as a group as often as is considered necessary.

COMMUNICATION

- The FAB will communicate regularly with fans via a section of the club's website which will contain as minimum contact details for the FAB, bios of all FAB members, details of forthcoming meetings including the agenda & the agreed minutes of each meeting.
- Additional formal communication will be provided using appropriate media channels.

CODE OF CONDUCT

- The FAB will require its members to adhere to the following values & code of conduct:-
 - work & communicate as a team



COMMITTEE	FAN ADVISORY BOARD
REPORT TITLE	FAB CONSTITUTION
DATE	26TH OCTOBER 2024
AUTHOR	TONY SMITH

- treat fellow FAB members, fans, club officials & everyone else with respect
- promote equality, diversity & inclusiveness within the FAB, our fanbase & Lincoln City FC
- The following behaviours will be considered as unacceptable resulting in suspension & disciplinary action against a FAB member with possible action including expulsion to be decided by a disciplinary panel containing at least two FAB members & one independent third party representative e.g. a member of or recommended by the Football Supporters Association (FSA) appointed by the Chair (or Vice Chair should the Chair be subject to an investigation):-
 - breach of confidentiality
 - discrimination
 - bullying, personal abuse or harassment
 - disruptive conduct
 - bringing LCFC or FAB into disrepute in any way including inappropriate use of personal social media
 - the decision of the disciplinary panel will be final

REVIEW

- Constitution & policies will be subject to ongoing review by all FAB members with amendments made as agreed & appropriate requiring a two thirds majority.